



ST. PAUL'S EPISCOPAL CHURCH (WALDORF, MD)

**MINISTER OF MUSIC
15 HOURS/WEEK**

St. Paul's Episcopal Church—a welcoming and affirming congregation—seeks a talented, thoughtful, and creative Minister of Music with a passion for Christian worship, a love of teaching, and an appreciation of the diverse gifts and experiences within our church community. The Minister of Music will work in tandem with the rector and congregation to help the church grow in musical excellence, outreach, and service to God.

We are open to the possibility of splitting the position into two separate positions: Choirmaster and Organist.

DUTIES AND RESPONSIBILITIES

- Provide and direct music at all principle worship services (organ, piano, choral, or other music), including:
 - The Rite II Holy Eucharist –10:15 a.m.
 - Rite I Holy Eucharist—first Sunday of the month ONLY—8:00 a.m.
 - Christmas, Ash Wednesday, Lent & Holy Week services
 - Occasional special services (approx. 3/yr.; e.g. Longest Night/Blue Christmas Worship)
- Work with rector to select music for worship
- Rehearse and direct all-volunteer choir of 9-14 people; this includes one weekly evening rehearsal and Sunday morning warm-up (September-May)
- Teach and lead songs from multiple genres (traditional Anglican hymnody, gospel, spirituals, modern praise & worship)
- Maintain the music library and coordinate maintenance of the organ, piano, and MelodyChimes
- Hire professional musicians for special services (approx. 2-3x/year) and within the parameters of the parish music budget
- Prepare and submit an annual proposed budget for the music program and an annual report of the musical activities of the church
- Perform at parish weddings and funerals with the right of first refusal (additional compensation) (1 wedding/year; 6-8 funerals/year)

PROFESSIONAL QUALIFICATIONS

- Bachelor's degree in Music or equivalent experience. M.M./D.M. a plus.
- Experience in leading worship in a liturgical tradition (Episcopal/Anglican preferred) and a working knowledge of the liturgical calendar and its applicability to musical selections
- High level of improvisation, technical, and artistic skill and an ability to provide accompaniment while conducting a small choir
- Demonstrated ability in celebrating and incorporating the gifts of a volunteer ensemble with a wide range of experience and skills
- Organized, flexible, and highly motivated self-starter team player
- Ability to lead Handchimes Ensemble a plus

INSTRUMENTS

Three-manual Rodgers Trillium 927 organ (installed 2002)

Kawai K-5 Upright Piano

Practice piano in choir room

3-Octave Schulmerich MelodyChimes

COMPENSATION AND BENEFITS

- Base salary: \$17,000-26,000 based on education and experience
- Paid Vacation Leave: 4 standard work weeks, including 4 Sundays and 4 weekday rehearsals
- Paid Sick Leave: 2 Sundays and 2 weekday rehearsals
- Professional Development: 1 Sunday and 1 weekday rehearsal off per year and \$500 budget
- Music Budget: \$1,000
- Opportunity to use church for recitals

Please submit your **cover letter** and **CV to:**
music@stpaulswaldorf.org

St. Paul's Episcopal Church
Attention: Music Search Committee
4535 Piney Church Road
Waldorf, MD 20602-3262

More information about St. Paul's can be found at: <http://stpaulswaldorf.org>.